Hometime PROPERTY SERVICES LTD.

2942 – 12 Avenue North, Lethbridge, Alberta, T1H 5J9
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www.hometimecanada.com

Application to Rent

Landlord's reference and confidential information sheet

Application date _ Move-in date _ Length of lease required: ____ Month-to-month ____ 6 months ____ 1 year

Address of property viewed Unit #

Applicant

Full name Social Insurance Number *(optional)*

The SIN is optional and is used only to help confirm identity on the credit check you consent to below. Leaving it blank will not by itself prevent your application from being considered.

Date of birth Driver's Licence #

Email Phone / cell

Spouse / co-applicant

Full name Social Insurance Number *(optional)*

Date of birth Driver's Licence #

Email Phone / cell

PRIVACY STATEMENT

Hometime Property Services Ltd. collects personal information from prospective tenants in order to establish credit and to assess the qualifications, desirability and suitability of a tenant candidate, and to decide whether a tenancy will be granted. As part of that process Hometime Property Services Ltd. may obtain a credit report from a credit-reporting agency and check the references you give. If a tenancy is not granted, or you decide not to pursue a rental unit, Hometime Property Services Ltd. will make no other use of your personal information.

If you obtain a rental unit, the personal information collected as part of your application forms part of your file with Hometime Property Services Ltd., is used throughout our ongoing relationship with you, and is subject to the privacy statement we communicate to you from time to time. We are required to keep the personal information we hold about you up to date — please tell us of any change.

I CERTIFY that the information given is a true and accurate description of my financial and personal position, and I understand Hometime Property Services Ltd. will rely on it to establish credit and assess qualification, suitability and desirability. **I ACKNOWLEDGE** that this application is not a contract and creates no obligation on either party.

COLLECTION, USE AND DISCLOSURE OF INFORMATION

In consideration of the Landlord accepting you as a tenant and entering into a lease/tenancy agreement with you, you expressly consent to and authorise the following:

1. The Landlord may obtain information about you through a tenant check and/or credit or consumer report conducted by Rent Check Credit Bureau, and as permitted or required by law you expressly authorise Rent Check Credit Bureau to provide that information to the Landlord.
2. The Landlord may use information about you to determine your suitability as a tenant, as permitted or required by law.
3. The Landlord may disclose information about you, as permitted or required by law, and to Rent Check Credit Bureau for inclusion in a database of rent-roll information and/or a tenancy file, for the purposes of:
   - tenant reporting and credit reporting in accordance with Alberta's *Personal Information Protection Act* (PIPA) and, where it applies, Canada's *Personal Information Protection and Electronic Documents Act* (PIPEDA);
   - establishing a credit history and a rental history;
   - comparing with aggregate statistical data for tenancy and credit scoring; and
   - supporting the credit approval process.
4. You authorise Rent Check Credit Bureau to retain information about you for the purposes in section 3, subject to any applicable legal restrictions.
5. You authorise Rent Check Credit Bureau to disclose information about you to its members and subscribers as required or permitted by law and for the purposes in section 3.
6. You may withdraw this consent at any time by writing to us at info@hometimecanada.com, subject to any legal or contractual restrictions and on reasonable notice. Withdrawing consent may mean we cannot continue to assess your application or administer your tenancy.
7. You agree that all statements on this application are true, and you authorise the references you have given to release information about you to the Landlord for verification, subject to sections 1 to 5.

I have read, understood and voluntarily agree to the collection, use and disclosure of information as set out above.

Applicant's signature / Date

Print name

I have read, understood and voluntarily agree to the collection, use and disclosure of information as set out above.

Co-applicant's signature / Date

Print name

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Please complete every section. Incomplete or inaccurate information may delay processing or result in the application being declined.

Current address

Street
City / Province
Postal code
How long (M/Y)
Payment $
Landlord / manager
Landlord's phone
Reason for leaving

Previous address (if less than 3 yrs)

Street
City / Province
Postal code
How long (M/Y)
Payment $
Landlord / manager
Landlord's phone
Reason for leaving

Applicant's employment

Company
Occupation
Supervisor
Address
City / Province
Work phone
Start date (M/Y)
Salary
Prior employer
Prior phone / term date
Reason for leaving

Spouse's employment

Company
Occupation
Supervisor
Address
City / Province
Work phone
Start date (M/Y)
Salary
Prior employer
Prior phone / term date
Reason for leaving

Other occupants

Name	Relationship	Date of birth

Pets wishing to occupy the property (please describe)

Credit references (banks, credit cards, charge accounts)

Phone
Phone
Phone

Additional income (interest, child support, etc.)

Personal references

Reference 1 — name
Relationship / phone
Reference 2 — name
Relationship / phone

Emergency contact

Name / relationship
Phone
Address

Please describe your credit history

Have you declared bankruptcy in the past seven (7) years?	Yes _____ No _____
Have you ever been evicted from a rental residence?	Yes _____ No _____
Have you ever been convicted of a criminal offence?	Yes _____ No _____
Have you had two or more late rental payments in the past year?	Yes _____ No _____
Have you ever wilfully or intentionally refused to pay rent when due?	Yes _____ No _____

If you answered Yes to any of the above, please give details on a separate sheet.

Return the completed form to **info@hometimecanada.com**, or to the agent named in the listing. You can also apply online at www.hometimecanada.com, which is faster to process.